



VACANCY ANNOUNCEMENT

The Department of Health received funding through the American Rescue Plan Act (ARPA) of 2021 to establish temporary unclassified positions to provide additional relief to address the continued impact of the COVID-19 pandemic on the economy; public health; and state and local governments. This funding supports the governmental public health response to COVID-19. These positions will be comprised of Unclassified Career Service titles within the Department of Health and will expire on or before December 31, 2025.

Title Health Data Specialist 2 [Unclassified]			Salary P25 \$68,214.76 - \$96,960.49
Posting Number A272-22	Position Number 947496	Number of Positions 1	Posting Period * From: 03/18/2022 To: 04/01/2022
Location: Public Health Infrastructure, Laboratories and Emergency Preparedness (PHILEP), Office of Emergency Medical Services (OEMS) 55 N Willow Street, Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Under the supervision of a Health Data Specialist 3 or other supervisory official, assist in the development of new methods to organize health data research and collection activities, as well as appropriate criteria and measures to analyze and interpret such data in support of health facilities and health service project evaluations as well as participate in the design, implementation, and analysis of surveys and research studies. Using SAS software, link diverse datasets with appropriate linkage methodology and implement statistical methodologies for analysis as well as use data manipulation techniques to validate, clean, and transform data; assist in coordinating, gathering, compiling, assembling, analyzing, and interpreting National Emergency Medical Services Information System (NEMSIS) data; prepares statistical, and/or technical reports; assist in planning, coordinating, implementing, and upgrading existing data systems such as COVID-19 surveillance data and dashboard monitoring. Monitor COVID-19 analytics regarding possible pre-hospital COVID patients. Monitor and assist with the EMS data repository, and other monitoring systems.</p> <p>**Those who have applied to previous posting #A689-21 do not need to reapply.**</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EDUCATION: Graduation from an accredited college or university with a Bachelor's degree including or supplemented by twelve (12) semester hour credits in Epidemiology, Public Health, Health Informatics, Health Information Management, Economics, Statistics, Quantitative Analysis, Operations Research, and/or Market Research.</p> <p>EXPERIENCE: Three (3) years of comprehensive technical research and statistical analysis experience in epidemiology, public health, economics, public health administration, or related field which involves the use, operation, and/or management of database systems.</p> <p>NOTE: Applicants who do not possess the Bachelor's degree but who do possess the required twelve (12) semester hour credits may substitute the remaining education with experience as indicted above on a year-for-year basis.</p> <p>NOTE: A Master's degree in one of the disciplines indicated above may be substituted for one (1) year of the required experience.</p> <p>LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: PSTPHILEP@doh.nj.gov • Mail the required documents to: Denay Pressley, Executive Assistant 3 Public Health Infrastructure Lab. & Emerg. Prepare <p>Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf 			

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***
- ***RESUME NOTE:*** *Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*